

DEPARTMENT OF VETERINARY MEDICAL SCIENCES

Ozzano dell'Emilia – Via Tolara di Sopra, 50

IN CASE OF EMERGENCY

The evacuation signal is: AUDIBLE ALARM

The assembly points are:

- West Area – driveway/parking lot
- East Area – main entrance parking lot

INTERNAL EMERGENCY SERVICES




Staffed area: Reception (telephone **+39 051-2097011**).

It is possible to contact emergency services by phone or in person. The communication should follow this format:

1. Your first name, last name, and the phone number you are calling from.
2. The exact location of the incident, including the city, street name, and building number.
3. What happened (e.g. medical emergency, fire, flooding) and whether anyone is involved.
4. Answer the operator's questions and follow their instructions — the caller should always hang up last.

Note: The same procedure should be followed when contacting external emergency responders.

EXTERNAL ASSISTANCE

| | | |
|---|------------|-------------------------|
|  | 118 | Medical emergency |
|  | 112 | Police ("Carabinieri") |
|  | 113 | Public emergency relief |

**115**

Firefighters

Anyone who detects an emergency outside of regular working hours must assess the severity of the situation. If the emergency cannot be managed without endangering personal safety, external emergency services must be called immediately. Afterwards, the relevant manager of the facility must be informed.

External emergency services will also be called if there is no response from internal emergency personnel.

EMERGENCY TEAM

The following employees have been designated to implement emergency measures:

| Role | Name and Surname | Contact |
|--|---------------------------------|-------------|
| Employer | Rector Prof. Giovanni Molari | |
| Head of Department | Prof. Pier Parolo Gatta | 051/2097032 |
| Head of the Prevention and Protection Service | Dott. Rossella Serra | 051/2091423 |
| Staff of the Prevention and Protection Service | Dott.ssa Flavia Ferroni | 051/2091419 |
| | Dott.ssa Simona Rossi | 051/2091422 |
| | Dott.ssa Alessandra Savarese | 051/2091420 |
| | Ing. Annalisa Vignali | 051/2091421 |
| Doctor | Dott.ssa Cristiana Fiorentini | |
| Local Security Officer | Dott.ssa Laura Gallina | 051/2097085 |

| | | |
|-------------------------------|----------------------------|------------------|
| Emergency and First Aid Staff | Agnoli Chiara | 051 20 97996 |
| | Altafini Alberto | 051 20 97509 |
| | Brini Elisa | 339 6894347 |
| | Calabro Marinella | 051 20 97431 |
| | Del Magno Sara | 051 20 97577 |
| | Lanci Aliai | 051 20 97502 |
| | Lattanzi Chiara | 051 20 97311 |
| | Mariella Jole | 051 20 97566 |
| | Pisoni Luciano | 051 20 97537/431 |
| | Rinnovati Riccardo | 051 20 97014 |
| | Spinella Giuseppe | 051 20 97525 |
| | Accorsi Pier Attilio | 051 20 97030 |
| | Bacci Maria Laura | 051 20 97924 |
| | Cappannari Cinzia | 051 20 97902 |
| | Cavallini Damiano | 051 20 97002 |
| | Cecchini Matilde | 051 20 97991 |
| | Indio Valentina | 051 20 97516 |
| | Mammi Ludovica | 051 20 97015 |
| | Matteuzzi Danilo | 051 20 97985 |
| | Martelli Giovanna | 051 20 97372 |
| | Mondo Elisabetta | 051 20 97034 |
| | Nannoni Eleonora | 051 20 97382 |
| | Pinna Carlo | 051 20 97384 |
| | Savini Federica | 051 20 97006 |
| | Ventrella Domenico | 051 20 97926 |
| | Balboni Andrea | 051 20 97083 |
| | Baldassarro Vito Antonio | 051 798776 |
| | Bertocchi Martina | 051 20 97588 |
| | D'Ambrosio Beatrice | 051 20 97506 |
| | De Matteo Patrizia | 051 20 97085 |
| | Fabbri Micaela | 051 20 97007 |
| | Gallina Laura | 051 20 97085 |
| | Gustinelli Andrea | 051 20 97045/69 |
| | Morini Maria | 051 20 97970 |
| | Muccinelli Maria Francesca | 051 20 97928 |
| | Pasquini Arianna | 051 20 97958 |
| | Tedesco Perla | 051 20 97065 |
| | Urbani Lorenza | 051 20 97085 |
| | Urbini Massimo | 333 2451859 |

Behavioral Guidelines

In the event of an abnormal situation (e.g. fire, medical emergency), the following are the recommended best practices:

PREVENTIVE MEASURES

- Respect the no-smoking policy and the ban on open flames.
- Do not overload power outlets with multiple plugs, and disconnect electrical equipment after use.

- Do not tamper with, deactivate, damage, or misuse fire prevention and safety equipment.
- Keep escape routes, emergency exits, and access to fire-fighting equipment (hydrants, extinguishers) free of obstacles.

CONTROLLED EMERGENCY (when intervention is possible)

If possible, alert internal emergency personnel, providing brief but clear information about the location, type of emergency, and any people involved.

If you feel capable, intervene directly using the available emergency equipment.

UNCONTROLLED EMERGENCY (when evacuation is necessary)

- Ensure that everyone nearby is evacuating the area.
- Assist any disabled individuals or anyone who appears to be in difficulty.
- Close doors and windows if there is no risk of explosion or toxic release.
- Do not attempt to retrieve personal belongings or other materials.
- Do not use elevators.
- Move away quickly by following the marked escape routes without running or pushing.
- Go to the designated assembly point for a visual attendance check.
- Personnel may only re-enter the building when authorized by emergency responders.

Teaching Staff

Teaching staff present in classrooms or laboratories must maintain control of students throughout all emergency procedures. In case of evacuation, they must ensure that all students have reached the designated assembly point.

In Case of an EARTHQUAKE

At the beginning of the tremor, take shelter under tables or in doorways of load-bearing walls; stay away from the center of the room, cabinets, and windows.

Once the shaking has stopped, begin evacuation procedures while remaining calm.